

Group Reservations

A group reservation request form is on the next page.

The form is a fillable PDF that can be completed and saved as a file on your computer.

When you save the file, please create a file name using this format:

Year.Month.Date of your arrival and then your Group Name

Example: 2011.06.20_Wood_County_Scouts

You may either complete and print this form and mail the reservation form via the US Postal Service to:

Lori Lawrence
Blennerhassett Island Historical State Park
137 Juliana Street
Parkersburg WV 25101

OR

The Fax number is:
304-420-4802
Attention: Lori Lawrence

OR

email to:
Lori.L.Lawrence@wv.gov

Be sure to attach the completed form.

Feel free to include information in the body of your email to Lori.

The reservation form is on the next page.



GROUP RESERVATION REQUEST FORM

Contact Information

Group Name: _____ Contact: _____

Mailing Address: _____

City/State/Zip: _____ Email: _____

Phone #: _____ Fax #: _____

Tour Information

Date: _____ Arrival time: _____ Departure time: _____ # in Group: _____

School: _____ # Students _____ # Teachers _____ # Parents _____ Parents prepay with school Parents pay upon arrival

Activities Requested: Museum Sternwheeler Ride Mansion Tour Wagon Ride

Lunch Plans: None/Off Site Bringing Own Concession Stand Pre-Order Box Lunches

Box Lunch Options: Only one selection for entire group

School Box Lunch (school/youth group only) \$4.50 School \$6.00 parent
2 hot dogs, chips, cookie, beverage

Cold Box Lunch \$6.50

Ham & cheese sandwich, chips, cookie,
banana, beverage

Hot Box Lunch \$8.50

Choice: 2 pieces fried chicken Baked ham (circle one)
2 vegetables, side, roll, banana, beverage

Other:

Shelter rental \$55.00 school group rate; \$105.00 adult group rate

Step-on guide \$2.00 per person

Additional Info:

Office Use:

Date received: _____

Date approved: _____